



FUNCTION PACKAGE



2017/2018



Corner Kent & Erskine Streets, Sydney NSW 2000

www.theofficehotel.com.au

T: (02) 9279 3133

  / THEOFFICEHOTEL



Located in the heart of Sydney's CBD, The Office Hotel is a family owned and run pub.

FAL Hotels have several hotels around Sydney and are leading the way to provide exceptional customer service and the perfect place to enjoy your special event.

The Office Hotel situated on the corner of Kent & Erskine St is in the ideal location to drop in for lunch, dinner or after work drinks. It is 250m from Barangaroo and 85m from Wynyard train station.

The Office Hotel has something to offer for everyone. From its hearty and affordable meals, to its crisp beers on tap and of course, one of Sydney's biggest versatile balcony areas. The Office Hotel is your one stop shop on game day. With over 20 big screens and buckets of beer, it doesn't get much better.

Today The Office Hotel offers that perfect after work drink atmosphere for all local retailers and commuters, as well as the ideal place to hold your next function and event.

After undergoing a complete remodel of our function package we have everything covered from your next office christmas party, birthday, hens and christening to your engagement party.

At the Office Hotel we take the stress out of planning your next function.



CANAPÉS

SMALL CANAPES \$2 PER ITEM

4 x vegetable spring rolls with sweet chilli sauce \$2 p.p (V)

3 x falafel with tzatziki \$2 p.p (V)

2 x bruschetta with balsamic glaze \$2 p.p (V)

3 x buffalo wings with blue cheese sauce \$2 p.p

6 x chicken tenders with chipotle aioli \$2 p.p

SLIDERS \$4 PER ITEM

falafel sliders with harissa yoghurt & rocket \$4 (V)

chicken schnitzel sliders with lettuce & chipotle aioli \$4

beef sliders with tomato relish, aioli & caramelised onion \$4

SNACK CANAPES \$5 PER ITEMS

3 x mushroom & parmesan arancini with truffle aioli \$5 p.p (V)

2 x macaroni & cheese bites with tomato relish \$5 p.p (V)

3 x zucchini fritters with goats cheese & caramelise onion \$5 p.p (V)

2 x rare beef with spinach & béarnaise sauce \$5 p.p



SKEWERS \$5 PER ITEM

- 2 x roast vegetable skewers with tomato relish \$5 (V)
- 2 x buffalo chicken skewers with blue cheese sauce \$5
- 2 x moroccan spiced beef skewers with tzatziki \$5
- 2 x lamb kofta skewers with harissa yoghurt \$5
- 1 x prawn & chorizo skewers with tomato relish \$5

SUBSTANTIAL CANAPES \$7 PER ITEM

- fior di latte, orrecciate, parmesan & black sesame \$7 (V)
- pumpkin, spinach, blue cheese & risotto \$7 (V)
- thai rare beef salad \$7
- chicken schnitzel & chips with tomato relish \$7
- fish & chips with tartare sauce \$7
- 6 x salt & pepper squid with chips \$7

PLATTERS

- parsley salt shoestring fries with aioli \$16 (V)
- sweet potato wedges with sour cream & sweet chilli \$20 (V)
- marinated olives, salted chilli nuts & haloumi \$25 (V)
- seasonal fruit platter with whipped cream \$40 (V)
- antipasto platter with cured meats, pickles, caramelised onion, mustard & bread \$50
- cheese platter with 3 cheese, crackers, nuts, dried & fresh fruit \$60 (V)



PACKAGES

OFFICE PARTY PACKAGE \$20 PER PERSON

Your choice of

3 x small canapes

1 x snack canape

1 x substantial canape option

ENTERTAINMENT PACKAGE \$35 PER PERSON

Your choice of

2 x small canapes

1 x slider option

1 x skewer option

1 x snack canape option

1 x substantial canape option

EXCLUSIVE PACKAGES \$50 PER PERSON

Your choice of

2 x sliders options

2 x snack canape options

2 x skewers options

1 x substantial canapes options

cheese platter

antipasto platter

BANQUETS

SIT DOWN BANQUET \$40 PER PERSON

Minimum 10 people

4 COURSE SHARE

STARTERS

olives, hilli nuts & haloumi (V)

antipasto platter

ENTRÉE CANAPES

mushroom & parmesan arancini with truffle aioli (V) (2 per person)

moroccan spiced beef skewers with tzatziki (2 per person)

MAINS

slow cooked lamb shoulder

country roast chicken

roast cauliflower

SIDES

roast chat potatoes

steamed greens

mixed salad

SAUCES

red wine gravy

blue cheese sauce

DESSERTS

cheese platter to share

sticky date pudding w/ butterscotch sauce

CHRISTMAS BANQUET

3 COURSE SET MENU \$50

Minimum 10 people

ENTRÉES

roast vegetables

roast vegetable salad with kale, quinoa & mustard dressing (V)

prawn cocktail

with homemade spicy cocktail sauce, crisp iceberg lettuce & lemon

rare beef salad

baby spinach, tomato, capsicum, spanish onion, cucumber & house made dressing

MAINS

carved turkey breast & smoky glazed ham

with roast vegetables, steamed greens, cranberry sauce, homemade stuffing & gravy

christmas bbq barramundi

with rainbow chard, smashed chat potatoes & béarnaise sauce

stuffed roast sweet potato (V)

stuffed with cranberries & walnuts, served with roast vegetable & quinoa salad

DESSERTS

christmas pudding

with warmed custard & vanilla ice-cream

summer berry panna cotta

vanilla panna cotta, fresh berries, biscotti & berry coulis

complementary eggnog shot

complimentary glass of wine per person

BOOKING FORM

CONTACT DETAILS

Contact name _____

Company _____

Address _____

Phone Home _____ Mobile _____

Work _____

Email address _____

FUNCTION DETAILS

Date of function _____

Start _____ Finish _____

Number of guests _____

Type of event _____

Special requests _____

Entertainment/music _____

FOOD & BEVERAGE DETAILS

Deposit \$ _____

Date paid _____

YES/NO (*please circle if you have paid your deposit*)

Bar tab amount \$ _____

Platters _____

Food \$ _____

Beverages \$ _____

Other \$ _____

Total \$ _____

PAYMENT & CREDIT CARD DETAILS

Cardholder _____

Card type VISA / MASTERCARD / AMEX / DINERS

Card number _____

Expiry ____ / ____

Card signature _____

Please email this completed booking form and signed terms and condition on the next page to

OFFICEHOTEL@FALGROUP.COM.AU



GENERAL INFORMATION, TERMS & CONDITIONS

CONTACT INFORMATION

Ph: (02) 9279 3133

Fax: (02) 9279 3048

Email: officehotel@falgroup.com.au

Web: www.theofficehotel.com.au

Address: Corner of Kent & Erskine Streets, Sydney NSW

FREE ROOM HIRE

Free room hire is based on a 5 hour period and is dependant upon the following;

A food package must be ordered from the functions menu

Minimum numbers for full hire of Balcony Bar 150 Pax

DEPOSITS

In order to secure your booking a \$200 deposit is required to be paid within 7 days of booking. Your booking is not confirmed until a deposit is recieved and you have returned a signed copy of the acceptance of the terms and conditions. All deposits are non-refundable.

PAYMENT

Full payment of your function must be made 7 days prior to the event. Payment methods include amex, visa, mastercard or cash.

Credit card guarantee. Credit card details are required in the case of property damage, theft or additional extras.

You will be notified prior to any amount being charged to your credit card. Credit card details will be destroyed after the sucessful completion of your function.

DECORATIONS

Please feel free to put decorations up for your function. Limiations do apply, please discuss this with your function organiser.

Initials _____





GENERAL INFORMATION, TERMS & CONDITIONS

FINAL NUMBERS

Final numbers to be confirmed 14 days prior to the event. Confirmed numbers to be paid for in full.

MINORS

Please let your function organiser know if any minors will be present at your function as strict regulations are in place for any person under the age of 18.

INTOXICATION & OFFENSIVE BEHAVIOUR

The venue has a strict policy on intoxication and offensive behaviour. Any person deemed to be intoxicated or behaving in an offensive manner will be asked to leave the premises. Please work with us in preventing this from happening.

SECURITY CHARGES

All 18th and 21st birthday parties require a security officer to be present. The fee is \$50 per hour with a minimum of 5 hours.

LIABILITY

Whilst all care is taken, The Office Hotel will not take any responsibility for the loss or damage to any property or decorations left on the premises prior to, during or after the event.

DAMAGES

You will be responsible for any damages caused by your guests during the event.

Signed _____

Date _____

Thank you for taking the time to fill out these forms.

We look forward to hosting your event soon.

*Please note: This must be signed and returned with the booking form

